**Timberline PTSA GMM Meeting**

**Date: January 21, 2025**

**Location: Online via Teams**

**Proper notice of the meeting was given and quorum was present**

**Call to Order: 6:36 pm**

**Adjourned: 7:11 PM**

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| **Attendance List** | |
| **Name** | **Position** |
| Judy Kaethler | President |
| Shannan Schumacher | VP Communications |
| Heather Wong | VP Programs |
| Farah Abbasi | VP Advocacy |
| Kim Stengel | VP Volunteers |
| Monica Lombana | Secretary |
| Anita Yee | Co-Treasurer |
| Luna Egido | Emergency Prep Chair |
| Frida Ternstrom | VP FACE |
| **Other participants:** |  |
| Richard Wong | Richard Kaethler |
| Nirali Shah |  |

Principal Spier excused, no report.

**Secretary Report:** September minutes moved into record.

**Treasurer Report:**

* Sept-Dec Treasurer Report

A screenshot of a computer

AI-generated content may be incorrect.

Quick look at the numbers.

* Financial Review Report: (Nirali) Only one missing item (noted). Otherwise, all looked good.
* End-of-the-year Financial Review: Shannan will serve as the 4th member (backup; other members: Luna, Ani and Nirali)
* Aim Insurance has been renewed (Nov 12 – check #1124)
* Business License has been renewed with King County (December)

Budget Adjustments:

* Reflections: Move $16.64 from G2 Student Enrichment to G3 Art Reflections to cover additional expense of Reflections awards and supplies. G3 had $100 in its budget, but expenses were $116.64
* Benevity Matching intended for Science Olympiad:   
  Create a new line item in the budget – C5 Unrestricted Donation Held for SO in the amount of $1,250.00. We will hold this $ and pass it on to Science Olympiad if they are reinstated as an ASB club or Booster club by the end of 2025/26 school year. At the end of the 2025/26 school year, if SO is not an ASB or Booster club, the funds will revert to the PTSA General Fund.

Shannan MOTIONED to move $16.64 from G2 Student Enrichment to G3 Art Reflections, and to create a new line item in the budget – C5 Unrestricted Donation Held for SO

The motions were seconded, voted and passed.

New Business (Judy Kaethler)

* Election of Nomination Committee
  + Motion to nominate Anita Yee, Luna Egido Martin, and Shannan Schumacher
  + Farah motioned; the motion was seconded, voted and passed.
* Appoint Awards Committee
  + Appointment of Kim Stengel, Judy Kaethler, and Heather Wong
* Open Positions: VP Ways & Means and Membership Chair
* Clothing Swap
  + Collection bin in TMS office 1st week of Feb
  + Contribute and share clothes for band, graduation, prom. A suggestion was made to hold on to any leftover graduation gowns for next year.
* Community Event CPOA
  + Bingo/Movie night
  + March event
  + Planning committee (to assist Frida)
  + MOTION to approve the Community Event CPOA: Anita motioned. The motion was seconded, voted and passed.
* Standards of Affiliation: quick look at where we are now. After electing the nominating committee, there are only two items left to complete all SOAs (Corporate annual report filed, and approving next year budget).

*The meeting was adjourned at 7:11 pm.*