

Timberline Middle PTSA
December General Membership Meeting Minutes

online @ Teams
December 12th, 2023

Meeting called to order at at 6.33 p.m. proper notice of the meeting was given, and quorum was present.

In attendance: Farah Abbasi, Heather Wong, Shannan Schumacher, Shanna Berlanga, Kim Stengel, Judy Kaethler, Anita Yee, Sophia Nam,, Raj Alagumali, Amy Maxim.

Principal's Report: Liz Spier

No Report.

Secretary's Report: Farah Abbasi

- October general membership meeting minutes have been approved and moved into record.

Treasurer's Report: Anita Yee

October - November 2023 Treasurer Report

Income

- Corporate Matching: \$3441.59
- Pass the Hat: \$865
- Membership: \$210
- Staff Appreciation: \$160
- E-prep: \$65
- PayPal Fees Paid by User: \$42.79
- Bing Searches: \$7.04
- Interest Income: \$0.83

Expenses

- Grant: \$6000 (8 staff grants approved in November meeting)
- Special Projects: \$1193.47 (approved at Nov meeting to help pay for 8 staff grants)
- National, State and Council Membership Dues: \$1485
- Financial Equity Program: \$250

- Staff Appreciation \$135.60
- Family and Community Engagement (Game Night): \$121.73
- PayPal Fees: \$50.32
- Office Supplies: \$26.08

Mid-Year Financial Review will be scheduled for January

President Report: Judy Kaethler

Open Board Positions

- EVP
- VP Communications
- VP Student Programs
- VP of Advocacy
- DEI Chair

STAFF Grants:

Thanks to the generous support of our TMS community during our Pass the Hat fundraiser, we were able to provide funding for all 8 grant requests we received from TMS staff this fall! :

- Audio receivers for band, orchestra, and choir
- Calculators for 7th and 8th grade math
- Carts and tracks for physics labs
- Dodgeballs and jerseys for PE
- Streaming service for movies shown at lunchtime in the Wolf Den
- Supplies for the library makerspace program
- Books for the reading club
- AED (automated external defibrillator) for the 2nd or 3rd floor of the school.

Financial review (appointed) – volunteers help review the financial records in January/February for mid-year and again in July/August for year end.

The president appointed Shannon Schumacher, Kim Stengel and Raj Alagumalai to serve on our financial review committee.

Nominating Committee (elected) – volunteers help find new board members for the following year's PTSA Board

The president nominates Anita Yee, Luna Egido and Shannon Schmacher
Amy seconds the nomination.

Voted Yes. Nominating committee has been elected.

Budget Adjustment

Shannon makes a motion to Change budget line I-3 from "Student Incentive Program Fund" to "Health Room Supplies" This line contains \$300.

Motion is seconded.

Voted yes by majority vote.

Board and Chairs update:

FACE – Upcoming Events: 5th Annual MLK Day On Jan 15th, STEAM Night in March 5, Eighth Grade Info Night towards the end of Jan

Reflections – LWSD winners will be announced the first week of January

Ways & Means – Grants were disbursed in November, thanks to your support! Please remember to submit for corporate matching. If we receive more donations, we could do another grant cycle

Hospitality – Treats in October, November soup & chili lunch, December baked goodies

Volunteers – January school dance volunteers needed.

Vision and hearing clinic volunteers needed as well.

E-prep –no report

Communications –no report

Student Programs –no report

Sustainability –no report

Advocacy –no report
Membership –no report

Meeting adjourned at 7.00 p.m.
Minutes recorded by Farah Abbasi.

DRAFT